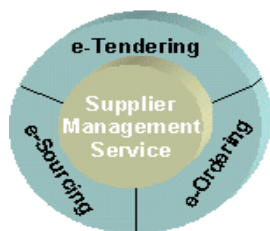


## BDA TRAINING & EVENTS JANUARY - MARCH 2010



### BRISTOL ELECTRONIC PROCUREMENT SYSTEMS (BePS) (JOINT BDA & VOSCUR)

**Date:** 19<sup>th</sup> Jan 2010, 9.30am-1pm **Venue:** The Black Development Agency, 5 Russell Town Avenue, Redfield Bristol BS59LT. This information & training session will help you to understand what is BePS and what it is for and how it can help your Organisation as well as support you to set up on the system. **Facilitator:- Jo Mealing** Bristol City Council. **(Please note this is a repeated session)** For further info & booking please **Contact:** Charlene on 01179396645 [charlene@blackdeva.org.uk](mailto:charlene@blackdeva.org.uk) **Cost: FREE**

Social Media Landscape



### HOW TO IMPROVE COMMUNICATIONS WITH YOUR MEMBERS & CLIENTS (JOINT BDA & BSWN)

**Date:** 26th Jan 2010 9.30 am to 3.30pm **Venue:** The Black Development Agency, 5 Russell Town Avenue, Redfield Bristol BS5. This is a hands-on workshop will introduce you to the new media marketing tools of bulletin boards, Blogs, videos, photos, social networks and other social media related websites in your online Communication and publicity efforts. For further info & booking please **Contact:** Charlene on 01179396645 [charlene@blackdeva.org.uk](mailto:charlene@blackdeva.org.uk) **Cost: FREE**



### BDA's ANNUAL FUNDERS FAYRE

**Date:** Saturday 30<sup>th</sup> Jan 2010, 9.30am - 3.30pm **Venue:** Salvation Army Community Centre Hassell Drive, Lawrence Hill, Bristol BS2 0AN. This event will provide you with information on funding opportunities to Improve Your Chances of Getting Funding? Key Funders will be present at the event. **For further info & booking please Contact:** Charlene on 01179396645 [charlene@blackdeva.org.uk](mailto:charlene@blackdeva.org.uk) **Cost: FREE**



### MANAGING YOUR ORGANISATIONS ACCOUNTS MADE EASY

**Date:** 9<sup>th</sup> Feb 2010, 9.30am-3.30pm **Venue:** The Black Development Agency, 5 Russell Town Avenue, Redfield Bristol BS59LT. This participative and informative workshop will be facilitated by professional accountants who will share their knowledge and best practices on managing accounts i.e. income & expenditure **For further info & booking please Contact:** Charlene on: 01179396645 [charlene@blackdeva.org.uk](mailto:charlene@blackdeva.org.uk) **Cost: FREE but £10** applicable to cover Administration & Lunch



### UNDERSTANDING COMMISSIONING

**Date:** 16<sup>th</sup> Feb 2010, 9.30am - 3.30pm **Venue:** The Black Development Agency, 5 Russell Town Avenue, Redfield Bristol BS5 9LT. This course will help participants to understand how the voluntary sector can become involved in public sector service delivery; including understanding the outcomes based commissioning and practical tips on developing tenders especially in the Health & social Care. **For further info & booking please Contact:** Charlene on 01179396645 [charlene@blackdeva.org.uk](mailto:charlene@blackdeva.org.uk) **Cost: FREE**



### SPECIALIST SEMINAR - CAPACITY BUILDING BME COMMUNITIES

**Date:** 17<sup>th</sup> Mar 2010, 9.30am - 3.30pm **Venue:** Vassell Centre, Gill Av, Fishponds BS  
This seminar will be an opportunity for development workers & professionals to explore and exchange skills, knowledge and experiences with specialist providers in delivering appropriate support to BME groups and communities. **For further info & booking please Contact:** Charlene on 01179396645 [charlene@blackdeva.org.uk](mailto:charlene@blackdeva.org.uk) **Cost: FREE**

For more information on the above workshops and events please visit: <http://www.blackdeva.org.uk/training/upcoming-training>

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